Dr. Bruce Alan Spitzer

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Education

2004	**Ed.D., Curriculum and Instruction: Educational Technology/Social Foundations of Education** Oklahoma State University, Stillwater, Oklahoma
1993	**M.A., English** Fort Hays State University, Hays, KS
1984	**B.A., Speech and Drama with Secondary Education Teacher Licensure** McPherson College, McPherson, KS

Administrative Appointments

July 2014 – present	**Dean** School of Education *Quincy University, Quincy, IL*
July 2007 – October 2013	**Department Head** Secondary Education and Foundations of Education *School of Education – Indiana University South Bend*
July 2007 – October 2013	**Program Director** Secondary Education Transition to Teaching (Alternative Licensure Program) *School of Education – Indiana University South Bend*

Professional Experience

2014 - present	**Associate Professor of Education** *School of Education – Quincy University, Quincy, IL*
2010 - 2014	**Associate Professor of Instructional Technology** Department of Secondary Education and Foundations of Education *School of Education – Indiana University South Bend, South Bend, IN*
2004 - 2010	**Assistant Professor of Instructional Technology** Department of Secondary Education and Foundations of Education *School of Education – Indiana University South Bend, South Bend, IN*
2002 - 2004	**Graduate Teaching and Research Assistant** School of Educational Studies / School of Teaching and Curriculum Leadership *College of Education, Oklahoma State University, Stillwater, OK*
1999 - 2002	**Vice President of Instruction** *Teletraining Systems, Inc., Stillwater, OK*
1990 - 1999	**English Instructor and Interactive Television Specialist/Distance Learning Coordinator** **Interim Division Chair, Communication and Fine Arts** *(1994)* **Residence Hall Director** *(1991-1993)* *Allen County Community College, Iola, KS*
1989 - 1990	**English/Journalism Teacher and Residence Hall Prefect** *Maur Hill Prep School, Atchison, KS*
1984 - 1989	**Speech and Drama Teacher** *Eureka Junior/Senior High School, Eureka, KS*

Administrative Accomplishments and Duties

Dean, School of Education, Quincy University
July 2014 - Present

The School of Education at Quincy University is comprised of programs in teacher education, sport management, exercise science, and American Sign Language interpretation. Graduate programs include Counselor Education (community mental health, school counseling, and college student personnel tracks) and advanced programs in teacher education.

Responsibilities of Leaders of Academic Units at Quincy University

Within the context of both institutional and academic governance, the individuals who lead academic units (deans and chairs) are viewed as academic administrators. As such these individuals will be both responsible for and accountable for the following primary duties:

- Collaborate with the VPAA, faculty and other administrative personnel on the development, implementation and maintenance of appropriate academic assessment strategies and protocols to ensure the consistently high quality and successful teaching and learning processes throughout the University, and work within the unit to lead the development, implementation, management, and evaluation of all instructional programs so as to ensure proper academic rigor and curricular integrity;
- In keeping with good administrative practice as well as University policies and procedures, oversee the recruitment, selection, supervision and evaluation of all faculty and staff assigned to the academic unit;
- Collaborate with the VPAA and faculty and other unit leaders on the planning for and scheduling of courses offered by the academic unit and the proper and appropriate assignment of full-time and adjunct faculty to courses offered by the unit;
- In keeping with good instructional practice as well as University policies and procedures, ensure the consistent and appropriate integration of instructional technology into teaching and learning processes;
- Collaborate with faculty on the development, implementation and maintenance of a current course syllabi file for all courses taught by the academic unit;
- Collaborate with the VPAA and faculty on budget development, as well as on planning for and the allocation of fiscal, personnel and material resources including identifying and responding to program areas where additional clerical or coordinating support may be required to carry out the work of the program area;
- In keeping with good administrative practice as well as University policies and procedures, process, mediate and resolve student and faculty complaints or grievances;
- Actively assist with the identification and development of grant applications;
- Actively assist with student recruitment and retention efforts;
- As directed by the VPAA, submit a quarterly and annual report reviewing the operations of the academic unit as well as those other reports which may be required by the University;
- Serve on the Council for Academic Administration and other councils or committees as may be proper and necessary;
- Perform other duties and responsibilities as assigned by the Vice President for Academic Affairs;
- Be appropriately available during the entire calendar year as may be required or as stipulated in the "Appointment (Employment) Agreement."

Accomplishments to date

- Revision of Middle Grades Education program to align with new Illinois Standards for Teachers of Middle Grades. Approval anticipated in Fall 2016.
- Revision of Elementary Education program to align with new Illinois Standards for Teachers of Elementary Education. Approval by State Educator Preparation and Licensure Board granted in November 2015.
- Successful annual reporting of Teacher Education program data to Illinois State Board of Education and US Department of Education, Title II.
- Establishment of 2 new Master of Science in Education tracks: Curriculum and Instruction and Education Studies.
- Plan and executed Quincy University Graduate Programs Information Night.
- Plan for Teacher Education program's move to digital evaluation of student teaching experiences
- Establish and sponsor a new student organization for Teacher Education majors: *Quincy University Chalk Hawk*s

Department Chair, Secondary Education and Foundations of Education, Indiana University South Bend
July 2007 - October 2013

The Department of Secondary Education and Foundations of Education provided all foundational courses for secondary education, elementary education, and special education majors and all secondary education pedagogy courses. It also managed the content-area curriculum for secondary education majors in English, social studies, mathematics, science, and world languages. Secondary majors take all content-area courses in the College of Liberal Arts and Sciences and the Leighton School of Business and Economics.

Major Accomplishments

- Worked closely with Interim Associate Dean and Interim Dean to complete the School of Education's continuing accreditation by the National Council for Accreditation of Teacher Education (NCATE) including management of all accreditation artifacts in an electronic exhibit space and assistance with onsite visit by 5-member Board of Examiners.

- Developed and submitted 4 national recognition reports through NCATE's program review process including key and individualized assessments for programs in English, social studies, mathematics, and science. English and social studies are nationally recognized; mathematics and science are conditionally recognized awaiting decisions on March 2014 re-submissions.

- Helped guide the adoption and implementation of a one-to-one laptop computer environment in undergraduate teacher education. Each candidate is required to purchase a Mac laptop for use throughout their course of study.

- Collaborated with Elementary Education to re-envision the existing Master of Science in Education program into a new 30-hour degree meeting the needs of both elementary and secondary in-service teachers.

- Gained approval for a new campus minor in Foundations of Education.

- Implemented co-teaching model for student teaching including revision of departmental student teaching handbook. Qualified as a co-teaching trainer through St. Cloud State; trained classroom supervising teachers in co-teaching methods/practices.

- Successfully directed and mentored 5 cohorts of candidates through the School of Education alternate route to licensure program known as Transition to Teaching, including teaching a 1-credit seminar each semester.

- Revised secondary education curriculum to align with Indiana Department of Education's Rules for Educator Preparation and Accountability (REPA) issued in 2010.

- Revised secondary education majors to meet maximum 120 credit hour mandate by state legislature in 2012 while maintaining alignment with Indiana DoE's REPA.

- Created 4-year plans of studies for all 11 secondary education licensure programs as requested by Academic Affairs and Student Government Association; updated department advising sheets for all majors on continuing basis.

- Conducted successful search and screens for 3 full-time, tenure-track faculty positions, 1 of whom successfully earned tenure and promotion 1 year early. The remaining are on track for tenure and promotion.

- Worked with Dean and Interim Dean on various committees related to design and renovation of an existing building into a new facility to house the School of Education and programs in the Raclin School of the Arts and College of Health Sciences.

Ongoing Duties

- Convened and chaired meetings of the Secondary Education Advisory Board including superintendents, principals, and teachers.

- Annually evaluated 11-12 full-time teaching faculty, 6-8 associate faculty, and 1 departmental staff member.

- Scheduled departmental courses working closely with Liberal Arts and Sciences departments to ensure minimal schedule conflicts for secondary content courses.

- Coordinated with other local universities to facilitate use of consortium agreements for student access to occasional courses.

- Collaborated with local community college on course transfer agreements for undergraduate education courses.

- Decided departmental issues put forth by students including course substitutions and requests for waivers/alternates to departmental policy; made recommendations to School of Education Curriculum and Standards Committee of issues by Secondary Education students related to School policy and procedures.

- Managed departmental budget including instructional materials, supplies, and faculty/staff travel.

- Annually updated department content for campus bulletin.

- Represented department at various functions on- and off-campus as needed including representation at state-wide events hosted by Indiana DoE and university-wide events for all Indiana University Schools of Education.

Teaching, Training, and Course Development

2014 - present   **Quincy University**

- QUC 100 Quincy University Connect
  Required of all incoming first year students, QUC is an introduction to Quincy University and collegiate education with a focus on student/faculty connection to increase retention.
- EDU 213 Educational Psychology
  Due to sudden faculty departure, taught the remaining 8 weeks of a traditional undergraduate course in basic educational psychology in the Collaborative Academy for Teacher Training program. Undergraduate attend class in a local elementary school and are placed with teachers in the building for observation and participation as part of the course requirements.
- SYE 400 Senior Year Experience
  Required of all graduating seniors, SYE is the capstone course to their overall QU experience. Includes topics related to success in life after graduation.
- MSE 526 Organizational Analysis
  Course in the Leadership strand of the Master of Science in Education program; course focus is on organizations and organizational study within education and non-education environments.
- MSE 529 Human Resource Management and Supervision
  Course in the Leadership strand of the Master of Science in Education program; course focus is on human resources within education and non-education environments.
- MSE 545 Policy Analysis and Implementation
  Course in the Leadership strand of the Master of Science in Education program; course focus is on understanding policy-making processes within education and non-education environments.
- MSE 580 and MSE 581 Advanced Practicum I and Advanced Practicum II
  Course in the Leadership strand of the Master of Science in Education program. Practicum I is a 150-hour experience that encourages students to explore career and educational gaps in a controlled setting; Practicum II requires student to plan, execute, and evaluate a campus community event in an area of need identified through personal reflection and career aspirations.

2004 - 2014   **School of Education,** Indiana University South Bend

- EDUC-W 200 Using Computers in Education
  Required of all professional education majors and foundations of ed minors; focuses learning Apple iLife and Microsoft Office computer applications of value to instructional and classroom situations.
- EDUC-W 310 Integrating Technology in K12 Classrooms
  Required of all professional education majors and foundations of ed minors; course focus is on integration of technology in developmentally appropriate and pedagogically sound ways.
- EDUC-M 500 Integrated Professional Seminar
  Mentoring course taken by all Secondary Transition to Teaching students. A single faculty member directs the cohort of student through the entirety of their program.
- EDUC-R 503 Instructional Media Applications
  Introductory technology integration course for graduate students. Course focus in on learning new applications for commonly known computer programs and studying emerging technologies.
- EDUC-S 512/E 518 Workshop in Secondary/Elementary Education: Technology Management
  Introductory technology policy and utilization course for students in a community/organizational leadership program.
- EDUC-S 512/E 518 Workshop in Secondary/Elementary Education: Web Design for Educators
  Explores web site design and construction including work with portable document formats, digital imagery, and web site construction using Microsoft FrontPage.
- EDUC-S 512/E 518 Workshop in Secondary/Elementary Education: Technology Toolkit for Teachers *Designed to introduce educators to emerging web-based tools for staying organized, communicating and collaborating, presenting content, assessing learning, and transforming your online identity.*
- EDUC-F 100 Introduction to Teaching
  One-hour credit course introducing pre-education students to the profession of teaching. Includes discussion of dispositions and academic and professional standards.

        School of Education, Indiana University South Bend (continued)
- EDUC-P 503 Introduction to Research
  Provides foundation for developing final research project for the Master's of Science in Education program.
- EDUC-Y 511 Action Research II
  Provides an opportunity for graduate students in special education to complete their exit research project in fulfillment of the requirements for the degree Master's of Science in Education

2002 - 2004 **School of Educational Studies, College of Education,** Oklahoma State University
- CIED 5720 Education Workshop: Instructional Technology in the Secondary School Classroom
  Course targets in-service teachers wishing to increase technology integration in the classroom.
- EDTC 3123 Applications of Educational Technologies
  Required for undergraduate professional education; focuses on P-12 technology integration.

2002 - 2004 **School of Teaching and Curriculum Leadership, College of Education,** Oklahoma State University
- Part of a team developing a web-based professional development resource for middle-school science and mathematics teachers who wish to use hypothesis-based learning as a pedagogical tool.

1999 - 2002 **The Teletraining Institute,** Stillwater, Oklahoma
- Trained clients both in-house and on-site in the design, implementation, and delivery of distance-based learning including two-way video/audio, one-way video/audio, and web-based. Clients included Telecom Egypt; U.S. Dept. of Veterans Affairs; Michigan Family Independence Agency; University of Texas at Tyler, Tyler, TX; Laredo Community College, Laredo, TX; Region X Education Service Center, Richardson, TX; and KLA-Tencor, San Jose, CA

1990 - 1999 **Allen County Community College,** Iola, Kansas
- Designed and taught courses in English curriculum to traditional and non-traditional students; designed, utilized, and administered interactive television outreach system; served on various departmental and collegiate committees as assigned by administration.
  Courses developed and taught:
  - COL 101 Composition I and COL 102 Composition II
    First and second level collegiate writing courses covering modes of rhetoric, persuasive writing, and research writing; required for AA and AS degrees; included sections taught via distance learning.
  - COL 105 Technical Writing
    Introductory technical writing course for business and technology majors.
  - COL 115 Beginning Creative Writing
    Basic course culminating in publication of book of students' writing; required for AA in English.
  - COL 130 Introduction to Literature
    Survey course; required for AA and AS degrees; included sections taught via distance learning.
  - COL 132 Poetry , COL 135 Fiction, COL 211 Early American Literature, and COL 222 Modern American Literature
    Survey courses; required for AA in English.
  - COL 237 Children's Literature
    Introduction to literature for children geared both for English and education majors; elective course.

1989 - 1990 **Maur Hill Preparatory School,** Atchison, Kansas
- Designed and taught courses in English and journalism curriculum including Sophomore English, Newspaper Publication, and Yearbook Publication. Included instruction in photography and darkroom procedure.

1984 - 1989 **Eureka Junior-Senior High School,** Eureka, Kansas
- Designed and taught courses in speech and drama curriculum including Public Speaking, Acting, Stage Crafts, Debate, and Speech Competition.

Publications

2016 Behrens, A. & **Spitzer, B.** (2016). Teacher leader program at Quincy University. *Success in High-Needs Schools Journal, 12*(2), 37-39.

2014 Gressick, J., **Spitzer, B**., & Sagarsee, K. (2014). Designing interactive scavenger hunts using QR codes. *Journal of Teaching and Learning with Technology, 3*(1)*,* 90-93.

2012	Chang, N., Watson, A. B., Bakerson, M. A., Williams, E. E., McGoron, F. X., & **Spitzer, B.** (2012). Electronic feedback or handwritten feedback: What do undergraduate students prefer and why? *Journal of Teaching and Learning with Technology 1*(1), 1-23.
2012	**Spitzer, B.** Using podcasts for added instructional effectiveness. In R. K. Morgan and K. T. Olivares (Eds.), *Quick Hits for Teaching with Technology: Successful Strategies by Award-Winning Teachers.* Bloomington, IN: Indiana U Press. *Peer-reviewed book contribution.*
2010	Mooney, M.E. & **Spitzer, B.** (2010). Screencasts: Your Technology Professor 24/7. In H. Song (Ed.), *Distance Learning Technology, Current Instruction, and the Future of Education: Applications of Today, Practices of Tomorrow.* Hershey, PA: IGI Global. *Peer-reviewed book chapter*
2006	Petersen, N.J., Davies, R. D. & **Spitzer, B.** (2006). Improving data driven decision making through assessment literacy for respondents. *Educational Research and Reviews, 1*(8), 267-271. *Peer-reviewed publication*
2006	**Spitzer, B.** (2006). Technology applications in schools. For inclusion in F. English (Ed.), *Encyclopedia of Educational Leadership and Administration*. Thousand Oaks, CA: Sage. *Invited submission, contracted, subsumed into other entries*
2005	**Spitzer, B.** & Stansberry, S. (2004). Public school teacher use of instructional technology: An explanatory case study of two middle schools. In M. Simonson & M. Crawford (Eds.), *27th Annual Proceedings: Selected Papers Presented at the 2004 Annual Convention of the Association for Educational Communications and Technology* (pp. 768-780). Bloomington, IN: Association for Educational Communications and Technology. *Peer-reviewed publication*
2004	Stansberry, S. L., **Spitzer, B**., & Goetze, S. K. (2003). Creating a 'teaching with technology' electronic portfolio. In M. Simonson & M. Crawford (Eds.), *26th Annual Proceedings: Selected Papers Presented at the 2003 Annual Convention of the Association for Educational Communications and Technology*. Bloomington, IN: Association for Educational Communications and Technology. *Peer-reviewed publication*

Peer-Reviewed Conference Presentations and Workshops

January 2016	**Classroom Management in 1:1 Classrooms** Workshop Presentation - Regional Conference *2016 Quincy Conference 2.0, Quincy, Illinois*
January 2016	**Envisioning a 1:1 Environment in Your School** Workshop Presentation - Regional Conference *2016 Quincy Conference 2.0, Quincy, Illinois*
July 2013	**Mac Bootcamp - An All-Day Introduction to Mac Computing for Beginners** Post-Conference Day-Long Workshop - National Conference *2013 Lausanne Learning Institute, The Lausanne School, Memphis, TN*
July 2013	**Thinking Inside the Box - An Introduction to Box.net and Cloud File Storage** Workshop Presentation - National Conference *2013 Lausanne Learning Institute, The Lausanne School, Memphis, TN*
July 2013	**Driving with Google - An Introduction to Google Drive** Workshop Presentation - National Conference *2013 Lausanne Learning Institute, The Lausanne School, Memphis, TN*
July 2013	**Podcasting with Garageband** and **Podcasting on the Cheap** Workshop Presentation - National Conference *2013 Lausanne Learning Institute, The Lausanne School, Memphis, TN*
May 2013	**Screencasting: Extending Your Reach Beyond the Classroom** Workshop Presentation – All-Indiana University Teaching Academy/Conference *Faculty Colloquium on Excellence in Teaching, 2013 Retreat, French Lick, IN*

October 2012	**Electronic, Rubric-based Data Collection and Reporting for Assessment and Accreditation**
	Paper Presentation - International Conference
	2012 Assessment Institute, Indianapolis, IN

October 2007	**Development and Evaluation of Co-teaching in an Action Research Course**
	Paper Presentation – Regional Conference
	Northern Rocky Mountain Educational Research Association 2007 Annual Conference, Jackson Hole, WY

October 2006	**Connecting Content Standards and Technology: Moon Journals**
	Paper Presentation – International Conference
	Association for Educational Communications and Technology 2006 Annual Conference, Dallas, TX

October 2006	**Passing the Torch: Connecting Practitioners Through a Technology Course Syllabus Discussion and Exchange**
	Roundtable Discussion – International Conference
	Association for Educational Communications and Technology 2006 Annual Conference, Dallas, TX

March 2006	**Data Driven Decisions: Understanding Our Measurement Instruments.**
	Paper Presentation – Regional Conference
	Michigan Academy of Science Arts & Letters Annual Conference, Oakland University, Rochester, MI

October 2005	**Assistive/Adaptive Technology: Teaching Pre-Service Teachers About Accessibility**
	Roundtable Discussion – International Conference
	Association for Educational Communications and Technology 2005 Annual Conference, Orlando, FL

October 2005	**Assessment Literacy for Respondents: Improving the Reliability of Group Data**
	Paper Presentation – International Conference
	Joint Conference of the Canadian Evaluation Society and the American Evaluation Association, Toronto, ONT

October 2005	**Course Evaluation and Student Satisfaction: What Are They Really Saying?**
	Roundtable Presentation – Regional Conference
	Mid-Western Educational Research Association, Columbus, OH

October 2004	**The Relationship of Culture to Middle School Teacher's Use of Instructional Technology**
	Paper Presentation – International Conference
	Association for Educational Communications and Technology 2004 Annual Conference, Chicago, IL

October 2004	**Training Teachers to be Technology Literate: How's That Working for You?**
	Roundtable Presentation – International Conference
	Association for Educational Communications and Technology, 2004 Annual Conference, Chicago, IL

April 2004	**Training Teachers to be Technology Literate: How's that Working for You?**
	Roundtable Discussion – International Conference
	American Educational Research Assoc., Div. K: Teacher Education & Professional Development, San Diego, CA

March 2004	**Software Licensing: A Moral Dilemma**
	Paper Presentation – Regional Conference
	Oklahoma State University, Graduate College Research Symposium, Stillwater, OK

March 2004	**The Relationship of Culture to Middle School Teacher's Use of Instructional Technology**
	Paper Presentation – Regional Conference
	Oklahoma State University, Graduate College Research Symposium, Stillwater, OK

January 2004	**The HBL4U Project: Teaching Teachers to Do Science . . . Hypothesis Based Learning Pedagogy**
	Paper Presentation – International Conference
	Hawaii International Conference on Education, Hilo, HI

January 2004	**Training Teachers to be Technology Literate: How's that Working for You?**
	Paper Presentation – International Conference
	Hawaii International Conference on Education, Hilo, HI

October 2003	**Teaching with Technology: Does Practice Match Standards**
	Poster Presentation – National Conference
	Association for Educational Communications and Technology, 2003 Annual Conference, Anaheim, CA

October 2003	**Creating a 'Teaching with Technology' Electronic Portfolio** Roundtable Discussion – National Conference *Association for Educational Communications and Technology, 2003 Annual Conference, Anaheim, CA*
October 2003	**Electronic portfolios in school library media education: A perfect match.** Paper Presentation – National conference *Association for Educational Communications and Technology, 2003 Annual Conference, Anaheim, CA*
March 2003	**Polaris Project: Creating Math and Science Stars through Integrated, Inquiry-Based, Online Prof. Devel.** Interactive Session with Project Team – National Conference *Society for Information Technology and Teacher Education, Albuquerque, NM*

Invited Workshops

April 2016	**The Evolution of the Classroom: Yesterday, Today, and Tomorrow** *Pursuit of Learning in Society*, a senior citizens' study group sponsored by Quincy University. Quincy, IL
November 2013	**SmartBoard® Interactive White Board – Basics** 2-hour workshop for School of Education faculty professional development *Indiana University South Bend, School of Education*
September 2013	**iRubric for Faculty and Graduate Teaching Assistants** 2-hour workshop for the Kanab Center for Teaching and Learning *University of Notre Dame*
Various Dates, 2010-2013	**Teaching Well Using Technology** Day-long workshop on web-based technology tools and best-practice teaching developed in collaboration with Mr. Chris Clark, Assistant Director, Kanab Center for Teaching and Learning at the University of Notre Dame *University of Notre Dame, 5 offerings; Indiana University South Bend, 1 offering*
December 2012	**Electronic, Rubric-based Data Collection and Reporting for Assessment** Presentation on rubrics and iRubric (digital rubric tool) for campus assessment training event *Indiana University South Bend, Academic Senate Committee on Assessment*
October 2011	**Advanced Mac** Half-day workshop for School of Education faculty professional development *Indiana University South Bend, School of Education*
September 2011	**Mac Basics** Half-day workshop for School of Education faculty professional development *Indiana University South Bend, School of Education*
May 2011	**1:1 Laptop Integration** Consultation/Workshop/Discussion Leader for faculty, staff, and administrators *Middlebury Community Schools: Northridge High School*
March 2010	**Parent University** Invited workshop for parents on awareness of current adolescent technologies, trends, and safety issues. *Jefferson Intermediate Center, South Bend, IN*
March 2010 April 2010	**Web 2.0 and Cloud Computing for Classroom Instruction** Invited Symposium Presentation – Regional Conference *Prentice-Hall Information Technology (PHIT) Symposium- Chicago, IL and Indianapolis, IN*
July 2009	**Podcasting** Invited Symposium Presentation – National Conference *Indiana Wesleyan University – national faculty conference on distance education*
March 2008 April 2008	**Podcasting** Invited Symposium Presentation – Regional Conference *Prentice-Hall Information Technology (PHIT) Symposium- Chicago, IL and Indianapolis, IN*

April 2007	**Techno BootCamp**	

April 2007   **Techno BootCamp**
                 Faculty-Student Workshop
                 Indiana University South Bend – School of Education

April 2007,   **Podcasting: Basics and Advanced Creation and Syndication**
October 2006   Faculty Workshop
                 Indiana University South Bend – University Center for Excellence in Teaching

October 2006   **Tools of the Trade: A Guide to Useful Online Teacher Tools**
                 Pre-Conference Workshop – International Conference
                 Association for Educational Communications and Technology 2006 Annual Conference, Dallas, TX

April 2006   **Faculty Forum on Distance Learning**
                 Roundtable Discussion/Workshop
                 Indiana University South Bend – University Center for Excellence in Teaching

October 2005   **Tools of the Trade: A Guide to Useful Online Teacher Tools**
                 Pre-Conference Workshop – International Conference
                 Association for Educational Communications and Technology 2005 Annual Conference, Orlando, FL

May 2005   **Creating a Course Workshop with Microsoft FrontPage 2003**
                 Faculty Workshop
                 Indiana University South Bend – School of Education

April 2005   **Creating a Course Workshop with Microsoft FrontPage 2003**
                 Student Workshop
                 Indiana University South Bend – School of Education

January 2002   **Designing Instruction for Distance Learning**
                 Graphic Design Criteria for Two-Way Video Distance Learning
                 Invited Presentation – Teaching Scholars Lecture Program
                 University of Arkansas for Medical Sciences, Fort Smith, AR

February 2001 **Teletechniques: 5 Design Components for Distance Learning Instructional Design**
                 Invited Presentation/Workshop - International Training Convention
                 Sabre, Inc., Atlanta, GA

September   **What Distance Learning Can Do for Your Organization**
1999   Invited Presentation – Annual Association Meeting
                 Arkansas Distance Learning Association

Awards and Honors

2016   **Student Organization Advisor of the Year**, *Nominee*
         Office of Student Engagement, nominated by QU Chalk Hawks, the teacher education majors club
         Quincy University

2010   **Dayton Rothrock Teacher Education Alumni Fellow**
         Honoring an alumnus who demonstrates ". . . an effective blending of the art and science of teaching."
         McPherson College

2010   **Faculty Colloquium on Excellence in Teaching**
         All-University, Peer-Nominated, Peer-Reviewed recognition for excellence in teaching
         Indiana University

2009   **Educator of the Year,** *Nominee*
         Student Government Association and Office of Student Life
         Indiana University South Bend

2007   **Trustees' Teaching Award**
         Indiana University Board of Trustees
         Indiana University

2007-2008	**Who's Who in American Education** *Marquis Who's Who, New Providence, NJ*
Inducted *Nov. 2003*	**The Honor Society of Phi Kappa Phi, Chapter 254** *Oklahoma State University*
2002-2003	**Outstanding Graduate Assistant, School of Educational Studies** *Oklahoma State University, College of Education*
1998	**Local Outstanding Educator 1997-1998,** National Institute for Staff and Organizational Development *Nominated, peer-reviewed, and awarded by the faculty, Allen County Community College.*

Service to the University, the Profession, and the Community

Service to the University

2016	**Quincy University Faculty Budget and Planning Committee** School of Education Representative *Quincy University*
2016-present	**Quincy University Men's Volleyball** Faculty Advisor/Sponsor/Mentor *Quincy University Athletics*
2015-present	**Delta Tau Delta, Iota Delta Chapter** Academic Advisor *Quincy University*
2015-2016	**Quincy University Strategic Planning Initiative** Enrollment Growth Subcommittee Member *Quincy University*
2015-2016	**Quincy University Athletics – Quincy Hawks Football** Invited Speaker – "On the importance of an education" *Hawks Football Recruits*
2015, 2016	**QU Discovery Days** School of Education Representative *Quincy University*
2014-present	**School of Education Representative** Campus-wide Academic Programs Committee *Quincy University*
2013-2014	**FLAGS Governing Board, Inaugural Co-Chair** FLAGS: Fostering Learning, Achievement, and Graduation Success. IU's early alert system for student progress. *Indiana University, Academic Affairs*
2013-2014	**Committee Member** Higher Learning Commission (HLC) Campus Steering Committee *Indiana University South Bend*
2013-2014	**Vice President** Executive Committee *Indiana University South Bend, Academic Senate*
2013-2014	**Committee Member** Chancellor's Transition Team, Office of the Chancellor *Indiana University South Bend*
2010-2014	**Campus Representative** Learning Technologies Steering Committee, Office of the Vice President of Information Technology *Indiana University*

2011-2013	**Committee Member (2011-2012), Chair (2012-2013)** Teaching Committee *Indiana University South Bend, Academic Senate*	
2011-2012	**Committee Member, Academic Affairs Appointee** Assessment Committee *Indiana University South Bend, Academic Senate*	
2011-2013	**Elected Committee Member** Athletics Committee *Indiana University South Bend, Academic Senate*	
2011	**Member - Search and Screen Committee** Director of Institutional Research *Indiana University South Bend*	
2010	**Member - Chancellor's Ad Hoc Committee on Campus Technology Priorities** Serving at the request of the IU South Bend Academic Senate *Indiana University South Bend*	
2010-2013	**Executive Committee - Representative At-Large** Indiana University South Bend Academic Senate *Indiana University South Bend*	
2008-2010	**Committee Member** Vice Chancellor for Academic Affairs – Committee on Undergraduate Research *Indiana University South Bend*	
2008-2010	**Secretary** Indiana University South Bend Academic Senate *Indiana University South Bend*	
2007-2009	**Committee Member** Library Affairs Committee *Indiana University South Bend, Academic Senate*	
2006-2007	**At-Large Member** Curriculum and Standards Committee *Indiana University South Bend, School of Education*	
2006-2011	**Campus Representative** Indiana University Education Council *Indiana University South Bend*	
2005-2007	**Committee Member** Faculty Welfare Committee *Indiana University South Bend, Academic Senate*	
2005, 2006	**Entrance and Exit Project Evaluator** Graduate Program in Educational Leadership *Indiana University South Bend*	
2004	**Panel Member** Grad School Night sponsored by the Office of Career Services *Indiana University South Bend*	
2003-2004	**Higher Education Representative** Residency Year Teacher Evaluation Committee *Oklahoma State Regents for Higher Education*	
Spring 2003	**Portfolio Reviewer – Submission II, III; Plan of Improvement Supervisor, Submission II** Professional Education Program *(requirement of the State of Oklahoma for pre-service teachers)* *Oklahoma State University, College of Education*	

Service to the Profession

2015-present	**Instructional Practices Inventory and Instructional Practices Inventory-Technology** Trained Classroom Observer with observations in high schools and elementary schools *Quincy Public Schools*
2014-present	**Regional Planning Committee** South/West Illinois Region *Illinois Teacher Performance Assessment Consortium (IL-TPAC)*
October 2014	**Annual Audit Committee** Fiscal Year 2013-14 Treasurer's Report *Illinois Association of Teacher Education in Private Colleges*
October 2014	**Research Paper Proposal Reviewer** 2015 Annual Conference *International Society for Technology in Education*
June 2013	**Indiana CORE Assessment for Educator Licensure - Standard Setting Conference** Computer Education Content Advisory Committee *Pearson Evaluation Systems Group/Indiana Department of Education, Indianapolis, IN*
September 2012	**Indiana CORE Assessments for Educator Licensure - Item Review Conference** Computer Education Content Advisory Committee *Pearson Evaluation Systems Group/Indiana Department of Education, Indianapolis, IN*
January 2011	**Standard Setting Committee Member** Praxis II: Principles of Teaching and Learning *Educational Testing Service, Princeton, NJ*
July 2010	**Standard Setting Committee Member** Standardized Test of Teacher Candidate Preparedness *Pearson Evaluation Systems Group, St. Louis, MO*
2007-2008	**Immediate Past President** Division of School Media and Technology *Association for Educational Communication and Technology*
2006-2007	**President** Division of School Media and Technology *Association for Educational Communication and Technology*
2005-2006	**President-Elect and Division Conference Planner** Division of School Media and Technology *Association for Educational Communications and Technology*
2005	**Session Facilitator, Grades 5-8, Animation and Sequential Stills** 2005 International Student Media Festival, Orlando, FL *A sponsored program of the Association for Educational Communications and Technology*
2005, 2006, 2007	**Conference Paper and Presentation Proposal Reviewer** Division of School Media and Technology *Association for Educational Communications and Technology*
2003-2004	**Oklahoma Educational Studies Association** Annual Conference Day Committee Co-Chair *Oklahoma State University, School of Educational Studies*

Service to the Community

2016-Present	**Higher Education Representative** Teacher Mentor Team *Quincy Public Schools*

2016-Present	**Higher Education Representative** District Improvement Team *Quincy Public Schools*
2014-2016	**Higher Education Representative** Rising Star Continuous Improvement Team *Quincy Public Schools, Quincy, IL*
2006, 2007	**Pledge Campaign Volunteer** Radio Station WVPE, 88.1, an NPR affiliate
2006, 2007	**Pre-Race Packet Distribution Volunteer** Sunburst Races *Memorial Hospital*
2002-2003	**Electronic Mentor** Gear-Up Program (Gaining Early Awareness and Readiness for Undergraduate Programs) Mentor to a grade 11 student in inner-city Tulsa Public School. *Oklahoma State University, College of Education*